

An Autonomous Scientific Society under the administrative control of  
Ministry of Electronics & Information Technology (MeitY), Government of India  
Office: RIADA Bhawan 2nd Floor Main Road Ranchi-834001

### **Terms & Conditions**

1. Applicants must carefully review the eligibility criteria and verify that they meet all requirements.
2. Selected candidates may be deployed to any district of Jharkhand based on project requirements. Candidates will receive consolidated remuneration only, with no additional financial benefits such as medical allowances, HRA, or transport allowances.
3. The number of advertised posts may vary depending on project requirements.
4. The engagement may be terminated at any time by either party with 30 days' written notice or payment of proportionate remuneration in lieu thereof.
5. Interview to the advertised positions shall be held in Offline mode only.
6. A processing fee of Rs. 354/- (Rs. 300/- + GST @18%) is to be deposited through online mode only in bank account given here under:



NIELIT Ranchi  
Merchant:-7667160032@boi  
Bank name: Bank of India  
Account Holder: NIELIT Ranchi  
A/c No.: 490210210000027  
IFSC Code: BKID0004902  
Bank Address: CLUBSIDE Branch

The details of processing fee payment i.e. transaction no, date, amount is to be filled in application form and receipt of same should be submitted/attached along with the application form.

7. Eligible Candidates are required to bring attested copies of the following documents/certificates along with Originals with the duly filled Application form: -
  - Mark sheet of Class X, XII.
  - Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per the post applied. If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.
  - Self-attested experience certificates (including the experience letter from the current place of working)
  - Last three-month Pay slip or Bank Statement of last three months showing salary credited.
  - Aadhaar Card
  - Resume of candidate
8. Candidates appearing for empanelment interview should provide all documents mentioned above at the time of interview otherwise their candidature will not be considered.
9. NIELIT Ranchi will create a panel of shortlisted candidates for contractual deployment. Empanelled candidates may be deployed to various projects on a contract basis as and when required. Initial

deployment will be for **six months**, which may be extended based on project requirements and candidate performance. The **validity of empanelment will be three years**. Mere empanelment does not guarantee deployment, nor does it confer any right to claim appointment or posting at any specific location or department. NIELIT Ranchi does not guarantee deployment of all empanelled candidates. No TA/DA will be provided to candidates for appearing Test/Interview/Document Verification.

10. The qualification of the candidates must be from a recognized Board/University/Institution.
11. Candidates pursuing the qualification and candidates awaiting their results are not eligible to apply.
12. Name of the Applicant in the application form must be same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to class X, the evidence to that effect should be furnished at the time of interview.
13. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
14. NIELIT Ranchi reserves the right not to fill the vacancy advertised, also it has the right to accept or reject the application without assigning any reason thereof.
15. The manpower empanelled shall not claim for regularization against this advertisement/selection/contractual employment.
16. NIELIT Ranchi reserves the right to cancel the process of recruitment at any stage for the advertised post(s) without assigning any reason.
17. The candidate(s), who qualify the Interview, will be called for Document Verification.
18. Applicants are advised to visit the website of NIELIT <https://www.nielit.gov.in/ranchi/recruitments/> for any updates.
19. No separate communication shall be made in any other form.
20. Registration Fee deposited by the applicants will not be refunded under any circumstances.
21. In case of any disputes, legal jurisdiction will be Jharkhand only.
22. Selected candidates will not be paid any other financial benefits like Medical, HRA and Transport etc. except consolidated remuneration.
23. The selected candidates may be required to visit different district locations in Jharkhand for the implementation of the project. TA/DA as per rules will be provided to the candidates in such case.