Computer Operator will be responsible for the performance, Coordination with all depots & branches & for the project running with PUNBUS/Punjab Roadways.

Task to be assigned to Computer Operator will include:

- Data Entry / maintenance at H.O of data received from Depot.
- Regular visit at running depots of PUBUS / Punjab Roadways to cross check the data base & instruction passed out by IT section HO.
- Monitoring database efficiency.
- Preparing Database related to ETM project at head office level.
- Preparing Database related to GPS project at head office level.
- Preparing Database related to Online Booking project at head office level
- Coordination with firms on behalf of all running depots in situation of Software & hardware problem.
- Need to be update version of software application & firmware of ETM on regular basis at Depot level.

Apart from these key responsibilities, perform other IT related/ Data Management duties which will be assigned by Executive Director I.T.