

Dated: 12-12-2025

**Revised Schedule for Document verification/typing test and interview for empanelment for position of Resource Persons purely on contract basis (advt. no. 07/330/2025/NDL/FM).**

S. No.	Position	Date of Document Verification and Interview **	Reporting Time
1	Assistant Producer/ Panel Producer	22-12-2025	9.30AM
2	Cyber Security Consultant	22-12-2025	9.30AM
3	Technology Associate	22-12-2025	9.30AM
4	Ux/UI Designer	22-12-2025	9.30AM
5	Young Professional	22-12-2025	9.30AM
6	Dy. Manager Innovation Development	22-12-2025	9.30AM
7	Lift Operator	22-12-2025	9.30AM
8	Junior Engineer (Electrical)	22-12-2025	9.30AM
9	Junior Engineering (Civil)	22-12-2025	9.30AM
10	Manager IP & Technology Transfer	22-12-2025	9.30AM
11	PCR Operator	22-12-2025	9.30AM
12	Software Developer	22-12-2025	9.30AM
13	Hardware Support Technician	22-12-2025	9.30AM
14	HVAC Helper	22-12-2025	9.30AM
15	HVAC Operator	22-12-2025	9.30AM
16	Sr. Hardware Support Technician	22-12-2025	9.30AM
17	DG Set Operator	22-12-2025	9.30AM
18	Fire Officer/ Supervisor	22-12-2025	9.30AM
19	Innovation Fellow	23-12-2025	9.30AM
20	Regional Consultant	23-12-2025	9.30AM
21	Start-up Fellow	23-12-2025	9.30AM
22	IT Consultant	23-12-2025	9.30AM

**\*\*Note**

- 1) Applicants who have already completed and cleared document verification between 09/12/2025 and 11/12/2025 may directly attend the interview at the venue mentioned below on the scheduled date.
- 2) Applicants who were unable to attend the document verification between 09/12/2025 and 11/12/2025 may appear for both document verification and the interview as per the schedule mentioned above.

S. No.	Date of Typing Test/ Document Verification and Interview	Position	Reporting Time
1	22-12-2025	Office Assistant (UG)	9:30 AM

For the positions of Office Assistant (UG), typing test will be conducted on the day of document verification viz 22/12/2025. Only those candidates who clear the typing test will be eligible for document verification.

**Venue:**

National Institute of Electronics and Information  
Technology Institutional Area, 16/1-2, Pankha Road,  
Near Sagarpur Police Station,  
D-Block, Janakpuri, New Delhi-110058.

**Candidates are requested to ensure their presence as per above schedule and must bring along following documents: -**

- i) Application form in given form at duly filled.
- ii) CV (Bio-Data) having details of qualifications (with percentage), skill, experience, job profile and projects.
- iii) **Original and one self-attested copy** of all the documents related to date of birth certificate, qualification and experience certificate (Marksheets/degrees/testimonials/post qualification and experience certificates)
- iv) One latest color passport size photograph
- v) Valid Govt. issued photo ID i.e., Aadhar card, PAN card, Passport, Voter ID etc.

**Note: Only those candidates who deposit requisite registration fee of Rs.750/-, clear document verification and typing test (only in case of Office Assistant(UG)) will be eligible for interview.**

In case of any query, candidate may write to [empanelment.help@gmail.com](mailto:empanelment.help@gmail.com) or may contact at 8860851441(Call Time: 9.30 A.M to 1.00 P.M & 1.30 P.M to 5.30 P.M on working days).