राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.) , दिल्ली केंद्र
National Institute of Electronics and Information Technology (NIELIT), Delhi Centre
इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी मंत्रालय,भारत सरकार की स्वायत्त संस्था
An Autonomous Scientific Society of Ministry of Electronics and IT (MeitY), Govt. of India
2nd Floor, Parsvanath Metro Mall, Inderlok Metro Station, Inderlok, Delhi-110052

Admission Guidelines

Admission Procedure:

1. The candidate is advised to visit the website **www.nielit.gov.in/delhi**→**Admission Notice**→**Detailed Advertisement** for pursuing the desired course.
2. For admission, click the link **Proceed for Admission.** This link will redirect the candidate to a portal at https://onlineapply.nielit.in for registration and payment of requisite admission fee through online mode.
3. The admission for all the courses will be done in online mode.
4. Candidates have to follow the admission process as under:
    a. **Online Registration and Payment**:
       STEP 1: Submission of Candidate's Details for Registration
       - On successful registration, candidate will get a system generated **Application No.** which the candidate needs to keep safe for all future correspondences
       STEP 2: Uploading of scanned Photograph and Signature
       STEP 3: Make Payment of Course fee online (Enquire or Visit Centre for any clarification about course before making online payment)
       - After Successful payment, a payment receipt shall be generated which may be downloaded or printed.
    b. **Eligibility Verification**:
       - To complete the admission process, the successfully registered candidates will be required to appear in person at NIELIT Delhi Centre, Inderlok, for verification of their eligibility documents on the scheduled day and time as and when notified by the Institute through SMS/email, before the start of the classes.
       - The successfully registered candidates have to bring the following documents along with Original copies for the document verification:
          - Printout of online registration and fee payment receipt
          - Self-Attested copy of Aadhaar Card / Any other Govt. approved Photo Id-Card
          - Self-Attested copy of DOB Proof/X certificate
          - Self-Attested copy of eligibility qualification certificates and & marksheets
          - Self-attested copy of Caste certificate in case of SC/ST candidate
       - **Final admission confirmation shall be reserved after checking of all eligibility documents.** Batch code, roll no. and time slots will be allotted to the successfully enrolled student.

Terms and Conditions:

1. **Training of all courses would be conducted in classroom-teaching mode and online mode (Mixed Mode)** depending upon the situations created by Covid-19 and as per guidelines of State Govt.
2. Candidates are advised to check the course details, duration and course fee etc. for admission in the desired course from the website. He/She has to ensure the eligibility for pursing the course before payment of course fee.
3. Candidates are advised to go through the instructions carefully at "**How to Apply**" in the online portal at https://onlineapply.nielit.in
4. All course related updates / announcements / information would be sent to the registered mobile no. / e-mail ID of the candidate provided at the time of admission.
5. **SC/ST candidates are exempted from payment of Course fee for NSQF aligned courses, subject to the production of valid Caste certificate.**
   - **SC/ST candidates** can pursue one NSQF course at a time.
6. The successfully registered candidates will receive an email/SMS describing further details about the schedule of document verification, batch start date, timings and training strategy of the course. In case, the candidate does not receive any information/alert, do visit Delhi Centre.
7. In case of non-submission of required documents within stipulated time, the admission can be cancelled and seat will be offered to the next candidate.
8. Once the batch code is assigned to a candidate, batch code will remain the same throughout the duration of the course. **No request of batch transfer will be entertained.**
9. If any of the information provided by the registered candidate is found **false/incorrect** or discrepancy is found in the information furnished online and the original documents, can lead to cancellation of admission. However, no fee shall be refunded in such a case.
10. NIELIT Delhi Centre reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.

Discontinuing the course:

- Course fee is non-refundable in any case. In case, any registered candidate could not join the course or found ineligible after document verification or could not come for document verification at the scheduled dates or inadvertently applied for the course or any other reason, there will not be any refund of the course fee and the sessions will not be repeated.

- A course may be cancelled by the competent authority without citing any reason. In such cases, if the candidate intends to shift to some other course, the fee would be accordingly adjusted, else it would be refunded.

Payment of Course Fee:

1. **No Course fee for SC-ST Candidate for NSQF Aligned Courses as per Govt. Norms.**

2. The fee is to be paid online through Debit Card / Credit Card / Net Banking / UPI after registration process. The candidate has to check the fee details at **Annexure-1.**

3. The payment of first installment is to be done after the registration process for admission in Long term Courses.

4. **Candidates are advised to retain the details of online payment (screenshot / Transaction ID / Application No.) at all times, for future references.**

5. If successful payment is not showing due to any reason like error in Internet connectivity or any other reason, please confirm with your bank account whether the amount has been deducted from your account. Do not pay again immediately if there is any doubt and check your bank account first, otherwise double payment may be made. If payment has been deducted from your account but receipt is not generated please write an email to the Institute at delhi.training@nielit.gov.in or contact the centre at 8447795337

Location and How to Reach:

2nd Floor, Parsvnath Metro Mall,
Inderlok Metro Station, Inderlok,
Delhi-110052

NIELIT, Delhi Centre is located at the **Inderlok Metro Station** and is housed in a centrally air conditioned spacious Parsavnath Metro Mall which is at the junction of Green Line and Red Line Delhi Metro. It is well connected with New Delhi Railway Stations (which is just 7 Km), & Old Delhi Railway Station (just 6 Km) and Inter State Bus Terminal Kashmere Gate (just 7 Km) which is hardly 10 minutes Metro Run from Kashmere Gate Metro Station (Red Line). It is easily approachable from all corners of Delhi through Delhi Metro.

Course Enquiries:

For any queries please contact Office Nos.: 8447795337, 011-23644149, 23644849, 23652370, Ext. No. 301, 306 (9:00 am to 5:30 pm, Monday to Friday) or email: delhi.training@nielit.gov.in