

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

Ref. No. NHQ-17014/50/2025-NIELIT(E:3167645)/804

29/11/2025

**OFFICE ORDER**

In order to meet the organizational and operational requirements of NIELIT, it has been decided to re-allocate the duties and responsibilities with immediate effect to the extent given below:-

- i. Ms. Chetna Singh Rathor, Scientist 'E', will look after the charge of Projects including Building Projects with reporting to Shri Subhanshu Tiwari, Executive Director and will be posted in NIELIT Headquarters, Dwarka. Ms. Chetna Singh Rathor, Scientist 'E' will hand over her current charge to Shri Sushil Kumar Surana, Scientist 'E'.
- ii. Shri Ripunjay Dinanath Singh, Scientist 'E', will look after the charge of IT Section with reporting to Shri Pankaj Shukla, Scientist 'E' and will be posted in NIELIT Corporate Office, Kidwai Nagar (East). Shri Ripunjay Dinanath Singh, Scientist 'E' will hand over his current charge to Ms. Chetna Singh Rathor, Scientist 'E'.
- iii. Shri Sushil Kumar Surana, Scientist 'E', is hereby assigned the charge of Controller of Examination in addition to his existing duties and responsibilities. Shri Sushil Kumar Surana, Scientist 'E', will report to Dr. Alok Tripathi, CCoE and Director (Scheme & Skilling).
- iv. Shri Vikas Mittal, Scientist 'D', is hereby posted in examination section with reporting to Shri Sushil Kumar Surana, Scientist 'E' and will be posted in NIELIT Headquarters, Dwarka.
- v. Shri Praween Srivastava, SO to DG, will be looking after examination activities with reporting to Shri Vikas Mittal, Scientist 'D' and will be posted in NIELIT Headquarters, Dwarka.

This issues with the approval of the competent authority.

  
[Himanshu Mohan]  
Joint Registrar

To,

**The Concerned**

Copy to:

- i. The Executive Directors/Directors/Director-in-charge, all NIELIT Centres
- ii. All Heads of Wings, NIELIT HQ
- iii. P&A Wing and Finance Wing of NIELIT HQ and Delhi Centre
- iv. Webmaster, NIELIT HQ- for uploading on NIELIT's website

- v. Hindi Section- To provide Hindi translation of the Order
- vi. Guard File

Copy also for kind information to:

- i. Director General, NIELIT
- ii. CVO, NIELIT

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केन्द्र : अगरतला, आइजॉल, औरंगाबाद, अजमेर, भुवनेश्वर, कालीकट, चेन्नई, दमन, दिल्ली, गंगटोक, गोरखपुर, गुवाहाटी, हरिद्वार, इम्फाल  
ईटानगर, कोलकाता, कोहिमा, कुरुक्षेत्र, लेह, पटना, रांची रोपड़, शिमला, शिलांग, और श्रीनगर

विस्तार केन्द्र : बक्सर, चंडीगढ़, चुचुइमलांग, चुराचंद्रपुर, डिब्रूगढ़, दीमापुर, जम्मू, जोरहाट, कारगिल, कोकराझार, लखनऊ, लुंगलेई, मंडी, माजुली  
मुजफ्फरपुर, पाली, पासीघाट, सेनापति, सिलचर, तेजू, तेजपुर, और तुरा

Centres: Agartala, Aizawl, Aurangabad, Ajmer, Bhubaneswar, Calicut, Chennai, Daman, Delhi, Gangtok, Gorakhpur, Guwahati  
Haridwar, Imphal, Itanagar, Kolkata, Kohima, Kurukshetra, Leh, Patna, Ranchi, Ropar, Shimla, Shillong and Srinagar

Extension Centres: Buxar, Chandigarh, Chuchuyimlang, Churachandpur, Dibrugarh, Dimapur, Jammu, Jorhat, Kargil, Kokrajhar, Lucknow  
Lunglei, Mandi, Majuli, Muzzafarpur, Pali, Pasighat, Senapati, Silchar, Tezu, Tezpur and Tura